

**Minutes of the Special Meeting of the**  
**eSchool Virtual Charter Academy Board of Governance**  
**Bancfirst Meeting Room**  
**202 W Oklahoma Ave**  
**Guthrie, OK**

**October 30, 2018**

The eSchool Virtual Charter Academy Board of Governance met in special session at 5:30 p.m. on Tuesday, October 30th, 2018 in the meeting room at Bancfirst at 202 W Oklahoma Ave Guthrie, OK. The final agenda was at 12:30 p.m. on Friday, October 26th, 2018.

**Members of the eSchool Virtual Charter Academy Board of Governance present:**

Eddie Lynn  
Danny Pickelsimer  
Laverne Dowding  
Richard Yurich

**Members of the eSchool Virtual Charter Academy Board of Governance absent:**

Mike Barcum

**Others in attendance:**

Seth Robbins, eSchool Compliance Officer  
Phil Nichols, ESVCA, LLC / Virtual Education Services  
Jason Hirzel, ESVCA, LLC/Virtual Education Services  
Rebecca Wilkinson, Executive Director SVCSB  
Bo Robbins, Intern

**1. CALL TO ORDER AND ROLL CALL**

Mr. Lynn called the eSchool Virtual Charter Academy Board of Governance special meeting to Order at 5:30 p.m.. Roll was called and ascertained there was a quorum.

**2. STATEMENT OF COMPLIANCE WITH THE OKLAHOMA OPEN MEETING ACT**

Mr. Robbins read the Statement of Compliance with Oklahoma Open Meeting Act

**3. OPENING COMMENTS**

Mr. Robbins welcomed everyone to the meeting & explained that he would be assisting Mr. Lynn in conducting the meeting. Mr. Lynn indicated his excitement at the opportunity to lead the eSchool Virtual Charter Academy Board of Governance in this pre-opening year.

**4. PUBLIC COMMENTS**

There were no public comments

**5. ADMINISTRATION**

**A. Discussion and possible action regarding the contract between the Statewide Virtual Charter School Board and eSchool Virtual Charter Academy.**

Dr. Wilkinson, Executive Director of the SVCSB presented the contract to the board highlighting the term of the contract (5 years) and that it contained key elements of design, namely the curriculum standards.

Mr. Dowding motioned to accept the contract, Mr. Yurich seconded the motion. The motion carried with the following votes:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowling	Yes
Richard Yurich	Yes

**B. Discussion and possible action regarding the eSchool Virtual Charter Academy's Organizational Design.**

Mr. Robbins, School Compliance Officer, presented a flow-chart regarding the organizational design that showed this framework :

1. Operations Manager(s) / Management Company
2. Superintendent(s) / Head(s) of School
3. Principal(s)
4. Guidance Counselor(s)
5. Special Services Director(s)
6. Curriculum Director(s)
7. Educators
8. Support Personnel

Mr. Yurich motioned to approve the organizational design as presented, Mr. Dowding seconded the motion. The motion carried with the following votes:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowling	Yes
Richard Yurich	Yes

**C. Discussion and possible action regarding the meeting schedule for the eSchool Virtual Charter Academy's Governance Board.**

Mr. Robbins presented to the board a potential meeting schedule:

Tuesday December 18th, 2018 5:30pm Bancfirst

- Tuesday February 26th, 2019 5:30pm Bancfirst
- Tuesday April 30th, 2019 5:30pm Bancfirst
- Tuesday June 25th, 2019 5:30pm Bancfirst
- Tuesday August 27th, 2019 5:30pm Bancfirst
- Tuesday October 29th, 2019 5:30pm Bancfirst
- Tuesday December 17th, 2019 5:30pm Bancfirst

Mr. Yurich motioned to approved the schedule, Mr. Lynn seconded the motion. The motion carries with the following votes:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowding	Yes
Richard Yurich	Yes

**D. Discussion and possible action regarding the job description of the head of school/superintendent position at eSchool Virtual Charter Academy.**

Mr. Robbins presented the approved job as contained in the original application made to the SVCSB.

Mr. Lynn motioned to accept the job description as presented, Mr. Dowding seconded the motion. The motion carries with the following vote:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowding	Yes
Richard Yurich	Yes

**E. Discussion and possible action regarding the by-laws of the eSchool Virtual Charter Academy's Governance Board.**

Mr. Robbins presented the board with a potential set of by-laws common to other charter school's governance boards.

Mr. Yurich commented that the by-laws appeared to be in order, but asked if they had been reviewed by an independent counsel. There was discussion regarding joining the Oklahoma School Resource Center so they could review the by-laws.

Mr. Yurich motions to approve the by-laws as long as they were immediately reviewed by an attorney or the OSRB, Mr. Pickelsimer seconded the motion. The motion carries with the following vote:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowding	Yes
Richard Yurich	Yes

**F. Discussion and possible action regarding the protocols for the eSchool Virtual Charter Academy's Governance Board.**

Mr. Robbins presented the board with a set of protocols common to other public school boards.

Mr. Lynn motioned to accept the protocols as presented, Mr. Pickelsimer seconded the motion. The motion carries with the following vote:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowding	Yes
Richard Yurich	Yes

**G. Discussion and possible action regarding the meeting agenda format for future board meetings.**

Mr. Robbins presented the board with an agenda format common to other public boards.

Mr. Yurich mentioned that Bullet Point 5 should read: "Agenda and/or Action Items" rather than "Agenda Items".

Mr. Yurich motioned to accept the format with a change to bullet point 5 as described above, Mr. Dowding seconded the motion. The motion carries with the following vote:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowding	Yes
Richard Yurich	Yes

**H. Discussion and possible action regarding the meeting minutes format for future board meetings.**

Mr. Robbins presented the board with a minutes format common to other public boards.

Mr. Lynn motioned to accept the minutes format as presented, Mr. Pickelsimer seconded the motion. The motion carries with the following vote:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowding	Yes
Richard Yurich	Yes

**I. Discussion and possible action regarding the eSchool Virtual Charter Academy's Governance Board's commitment to following the Oklahoma Open Meetings Act & all its protocols?**

Mr. Lynn motioned to make the commitment, Mr. Yurich seconded the motion. The motion carries by the following vote:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowding	Yes
Richard Yurich	Yes

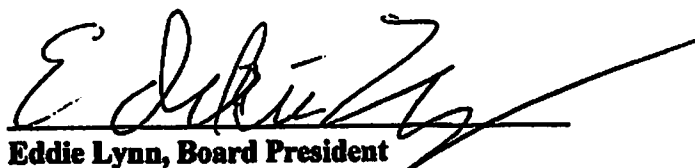
**6. NEW BUSINESS**

Discussion and possible action of any item that could not have been known or reasonably foreseen prior to time of posting agenda (As defined in Oklahoma Statutes Title 25, Section 311 (A)(9))

**7. ADJOURNMENT**

Mr. Yurich motioned to adjourn the meeting, Mr. Lynn seconds the motion. The motion carries by the following vote:

Eddie Lynn	Yes
Danny Pickelsimer	Yes
Laverne Dowding	Yes
Richard Yurich	Yes

  
Eddie Lynn, Board President

  
Seth Robbins, School Compliance Officer

  
Danny Pickelsimer, Board Clerk